

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A special meeting of the Brown County Library Board was held virtually via WebEx on **March 31, 2021** at **12:00 p.m.**

PRESENT: BRIAN ANDERSON, ANNETTE AUBINGER, DAVID RUNNING, JAYME SELLEN and JOHN VAN DYCK, and MARISSA MELI

EXCUSED: KATHY PLETCHER

ALSO PRESENT: Sarah Sugden, Emily Rogers, Sue Lagerman, Linda Chosa, and Curt Beyler. Brian Kerhin, Assignment Editor, WLUK – Fox 11.

1. CALL TO ORDER President Anderson called the meeting to order at 12:03 p.m.

2. DISCUSSION AND POSSIBLE ACTION REGARDING CAPITAL PROJECTS PLAN Sugden introduced the Master Facilities/Capital Project Plan. The library has spent a lot of time and money over the last few years investing in its capital facilities. It is important to recognize this work.

In 2016, the library contracted with HGA Architects to create a ten-year facilities plan (through 2026). The vision was to coalesce individual branches into a unified system, with a unified real estate and growth strategy to exceed the expectations of Brown County Library customers, while managing changes with an established budget. The Master Facilities Plan intended to give structure and context to the decisions related to the libraries with the immediate need and allows for opportunistic expansion or enhancement of library facilities.

The Master Facilities Plan 2016-2026 included a ten-year view for the delivery of sustainable library services to the county; and intended to review recently completed studies of existing facilities and usage; develop an equitable approach to distribution of facilities to meet further needs, and identify opportunities for improve relevance within the County. It was a comprehensive process and Sugden is confident about the works and the results. Work happening at that time included Southwest Branch expansion and the renovation of the Central auditorium.

Next Priorities: Proposed Capital Projects Plan

This plan's objective is to build new or renovate BCL facilities, to result in equitable access to library services and resources; modern, efficient infrastructures; and enhanced community spaces.

The plan incorporates phased approaches for six locations – Central Library, East Branch, Pulaski Branch, Ashwaubenon Branch, Denmark Branch, and Wrightstown Branch and related costs. Phases are not linked to time periods - they are meant to guide the sequence of events. Private funds indicate community partners, philanthropists and donors who want to participate in this exciting opportunity.

Anderson commented that this was nice presentation on what the Board and Facilities Committee has been discussing for months in terms of how to allocate tax funds for these various projects.

Aubinger asked why the Ashwaubenon Branch is in Phase 2 and not Phase 1. Van Dyck commented that there is no timetable. This plan was designed by request from County Administration to put something forward. Phase 1 and 2 reflects prior decisions of Board (what to allocate to those projects). Additionally, it encompasses the \$20 we have to work with. The money in Phase 3 will have to come from another source. Think of plan as placeholders – things may fluctuate depending on actual costs (+ or -). It reflects the priority that East Branch has to be done and it may not be possible to do Ashwaubenon at the same time – the timing is yet to be determined. This is a high-level approach/look that can be shared with Ed & Rec and ultimately the County Board – it is a snapshot of what we are looking at knowing it will change going forward. This is the next document needed to move forward with plans.

Motion by Van Dyck, seconded by Sellen, to approve the library's Capital Projects Plan to build new or renovate BCL facilities, to result in equitable access to library services and resources; modern, efficient infrastructure; and enhanced community spaces.

Motion carried unanimously.

19. ADJOURNMENT

Motion by Running, seconded by Aubinger, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 12:17 pm.

NEXT REGULAR MEETING:

Central Library

April 15, 2021

5:15 p.m.

Respectfully submitted,
Sue Lagerman
Recording Secretary